Fill in the below form to apply for a space at the Aico / SYA Kids Club. Once completed, please send the form to [sustainability@aico.co.uk](mailto:sustainability@aico.co.uk) where you will receive confirmation on whether your child has a space.

Please send any questions to [sustainability@aico.co.uk](mailto:sustainability@aico.co.ul) where you will be promptly answered.

The information on this form is confidential and will not be shared without your permission except in the case of an emergency or a Safeguarding (Child Protection) concern.

**Young Person’s Details**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Full name of young person** |  | | | | | |
| **Date of birth** |  | | | | | |
| **Gender (please tick)** | **Male** |  | **Female** |  | **Other (please specify)** |  |
| **Address of young person** |  | | | | | |

**Medical/Safety Information**

|  |  |  |
| --- | --- | --- |
| **Area** | **Please tick** | **Details** |
| **Medically fit** |  |  |
| **Has a medical condition (please include conditions such as asthma, treatments, medications, etc.)** |  |  |
| **Has allergies**  **(please include conditions like hay fever, food allergies)** |  |  |
| **Has food restrictions**  **(Religion, vegan, vegetarian, etc.)** |  |  |

**Medical Consent**

|  |  |  |  |
| --- | --- | --- | --- |
| I (parent / carer) consent to medical or such surgical treatment deemed necessary by a qualified medical practitioner, or to first aid being administered if any emergency should occur at a time when my consent to the treatment cannot otherwise reasonably be obtained. | | | |
| **Name of parent / carer** |  | | |
| **Date** |  | **Signature** |  |

**Food**

|  |  |  |
| --- | --- | --- |
| The Aico / SYA Kids Club will provide a free lunch for each day of the club. This will consist of a plain sandwich (ham/cheese), a small sausage roll, a yoghurt tube, a packet of crisps, a piece of fruit and a fruit shoot.  Please fill in the below according to your child and their requirements. | | |
| **Choice** | **Please tick** | **Additional details** |
| **Provided lunch consisting of the above** |  |  |
| **Their own packed lunch that I will bring in each day. This will not consistent of nuts.** |  |  |

**Transport**

|  |  |  |
| --- | --- | --- |
| Kids Club will start at 10:00 and finish at 14:00, throughout the week. | | |
| **Transport** | **Please tick** | **Additional details, if any** |
| **I will be responsible for transporting my child to and from the Kids Club.** |  |  |

**Child photo / video consent**

|  |  |  |  |
| --- | --- | --- | --- |
| I give you permission for you to take photographs and / or video of my child/young person.  I grant you full rights to use the images resulting from the photography/video filming, and any reproductions or adaptations of the images for fundraising, publicity or other purposes to help achieve the clubs aims. This might include (but is not limited to), the right to use them in their printed and online publicity, social media, press releases and funding applications. | | | |
| **Date** |  | **Signature** |  |

**Parent / Carer Details**

|  |  |
| --- | --- |
| **Full name of parent / carer** |  |
| **Relationship to young person** |  |
| **Address (if different from above)** |  |
| **Email address** |  |
| **Mobile number** |  |
| **Other number** |  |

**Emergency Contact**

Please fill in if different to parent / carer.

|  |  |
| --- | --- |
| **Full name of emergency contact** |  |
| **Relationship to young person** |  |
| **Relationship to parent / carer** |  |
| **Address** |  |
| **Email address** |  |
| **Contact number** |  |

**Notes:**

Please read before completing form.

**Youth Leaders:**

All leaders are qualified and experienced with current clear DBS checks.

**Safeguarding (Child Protection):**

The Aico / SYA Kids Club has a Safeguarding policy. The policy requires leaders to report any Child Protection concerns to the appropriate authorities.

**Personal Property:**

Personal property is the responsibility of the owner. The Aico / SYA Kids Club does not accept responsibility for loss or damage to personal property.

**Insurance:**

The Aico / SYA Kids Club has Public and Employers liability insurance.

**Behaviour**

The Aico / SYA Kids Club has a code of conduct for behaviour.

Normal behaviour issues will be dealt with by the club, however in the event that they can’t, the club will inform you that the young person is excluded from the club and the reason.

Opportunities can be made for the parent(s)/carer(s) to discuss these matters with the leader in charge.

You will be notified of all trips, visits and activities that take place away from the building normally used by the Aico / SYA Kids Club.